

# Action Sheet

To provide members with an update on actions agreed at the 19 March 2025 meeting of the Governance and Audit Committee.

| Min no. | Agenda Item   | Action(s)  | Assigned to  | Comments/status  | Deadline                   |
|---------|---|--|--|--|----------------------------|
| 78      | Regulation of Investigatory Powers Act Policy         | To confirm whether the onus would be on the Council if the Police were to request CCTV operators to monitor an individual under covert surveillance without a RIPA in place. | Assistant Director (Governance and Public Protection) and Monitoring Officer (Delegated to the Head of Service, Public Protection) | If the Police were conducting directed surveillance on an individual, then the onus is for the Police to ensure a directed surveillance authority is in place. If, as part of that authority, they requested SKDC CCTV to monitor an individual under directed surveillance, then the CCTV operator would ensure that a directed surveillance authority was in place before being a conduit for the Police covert surveillance | COMPLETE                   |
| 82      | Strategic Risk Register including Emerging Risk Radar | For the Deputy Chief Executive to engage with the Head of Paid Service for HR on apprenticeships and provide a response to the relevant Member.                              | Deputy Chief Executive   | COMPLETED  |                            |
| 82      | Strategic Risk Register including Emerging Risk Radar | To explore options on which Committee would be best to determine LGR or whether a new governance structure would need to be put into   | Assistant Director (Governance and Public Protection) and Monitoring Officer   |  | 18 <sup>th</sup> June 2025 |

# Action Sheet

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|--|--|---------------------------------|--|--|--|
|  |  | place, should the LGR go ahead. |  |  |  |
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